



Lafayette Hotels Fisherman's Wharf - Kitchen / Restaurant Crew Member

HOST INFORMATION

Company Description:

Welcome to Fisherman's Wharf Inn!

We are located right on the shore of Boothbay Harbor. Nestled comfortably on the shores of the Atlantic, we are a 54 room hotel located in the heart of Boothbay Harbor, Maine within walking distance to the adventurous boat trips, local restaurants and local shops that make Boothbay Harbor unique and fun. With such proximity to the harbor, activities such as sailing and whale watching are convenient and sometimes the charter boats will let students ride for free if there are any available seats!

You will also receive a 50% discount on all meals you have, when working, at our restaurants. There is no smoking allowed on the employer grounds so we prefer students who are non smokers apply for our jobs.

We provide housing for all of our students at the Seagate Motel which is centrally located a 5 minute walk to the supermarket and pharmacy and 10 minute walk from work. The town provides bikes for the summer for all students so you can better get around town.

We have several properties around town so there is potential to work in different areas, and at different locations, so that you can see how a business operates on many different levels. We love having J-1 students in our community and want you to have a fun summer here in Boothbay.

We'll make sure to let you know what there is to do locally and we will have a number of get togethers and day trips throughout the season.

Host Website: <http://www.fishermanswharfinn.com>

Site of Activity: Lafayette Hotels Fisherman's Wharf

Parent Account Name: Lafayette Hotels

Host Address: 22 Commercial St Pier #6 Boothbay Harbor , Maine , 04538

Nearest Major City: Brunswick , Maine , Less than 25 miles away

PLACEMENT INFORMATION

Job Description:

This position will have a primary focus on multiple areas regarding the kitchen and restaurant. This position does a variety of tasks related to front of house at a restaurant as well as assistance in the kitchen. Students will be moved around into various tasks based on business needs and students performance.

Dishwashing will include:

- Sort and rinse dirty dishes, glasses, tableware and other cooking utensils and place them in racks to send through the dish machine.*
- Sort and stack clean dishes.*
- Carries clean dishes to the cook's line and other proper storage areas.*
- Wash pots, pans and trays by hand.*
- Remove trash and garbage to the dumpster.*

- Set up or break down dishwashing areas.
- Clean and roll/unroll floor mats.
- Fill/empty soaking tubs with cleaning/sanitizing solutions.
- Sweep/mop floors.
- Sweep up trash around the exterior of the restaurant and garbage dumpster.
- General restaurant and restroom cleaning as directed.

Kitchen assistance may include cleaning kitchen related areas, plating food, prepping food, etc.

Restaurant Front of House duties can include but are not limited to the following:

- Clean and set up tables; room and event set up.
- Remove dirty dishes from tables and transport to kitchen dish area.
- Assist the wait staff with any needs.
- Set up coffee and drink stations, restock ice and inventory, keep storage and work spaces clean and organized.
- Communicate and work with servers, host and supervisor to ensure guests receive excellent service.
- Ensure guests are seated at a clean and properly set table within the shortest time possible.
- Transport food from the kitchen to the guests via serving trays.
- Be able to work individually and with a team at a quick pace.
- Empty trash and sweep/mop the restaurant and bar floor.
- Clean and sanitize throughout the shift.
- Keep immediate supervisor promptly informed of all problems or unusual matters of significance and take prompt corrective action where necessary.
- Perform all duties and responsibilities in a timely and effective manner in accordance with established company policies to achieve the overall objective of the position.

Typical Schedule:

More hours in July, August and September, fewer hours in May and June. Schedule is 5-6 days per week, approximately 11am to 8pm.

Drug Test required: No

COMPENSATION

Hourly Wage: \$16

Eligible for Tips: No

Estimated weekly wages including tips: \$560

Bonus: No

** All figures above are pre-tax*

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

More hours in July, August and September, less hours in May and June.

Average number of hours per week reached by last year's seasonal employees: 35

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Overtime is possible, but NOT guaranteed. Employees may receive a 50% discount on food purchased in the restaurant while they are working. They may receive a 25% discount when they are not working.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Must be able to lift, carry, push or pull objects up to 40 lbs on a repeated basis.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Other qualifications or conditions

Description:

-Employees will be required to use mechanical kitchen equipment and sharp cutting tools and knives. -All workers will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending. These activities often also require considerable use of the arms and legs. -Employees will be required to stand for long periods of time. -Employees must be able to work continuously in an indoor, humid or hot environment without air-conditioning. - Employees may be moved to different work areas as needed.

Job Training required: Yes

Length of job training:

1-2 days

Hours per week during training period: 30

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Uniform shirts will be provided. You must bring your own khakis or navy blue knee length shorts or slacks (no jeans). Shoes must be closed toed and non-slip.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Uniform shirts will be provided. You must bring your own khakis or navy blue knee length shorts or slacks (no jeans). Shoes must be closed

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Potlucks or Dinners, Shopping Trips, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Windjammer Days festival

Additional Details about Cultural Offerings:

We think it is important to enjoy the area and learn the local culture! You will find boat tours, sea kayaking and other waterfront activities. There are hiking trails, botanical gardens, farmers markets, historic attractions and more. In the downtown there are shops, galleries and restaurants.

Local Cultural Offering:

In June, the annual Windjammer Festival is a local and tourist favorite with a fantastic fleet of ships under sail. Watch as the beautiful windjammers sail in to Boothbay Harbor. Enjoy fireworks, a street parade, music in the town Whale Park, and meet a friendly group of pirates. Fun for all ages!

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).*

Employer-owned or employer-arranged housing description:

Staff housing is located at the Seagate Motel, 138 Townsend Avenue, Boothbay Harbor. It is a 5 minute walk to the supermarket, a 7 minute walk to the pharmacy and a 10 minute walk to your job. The rooms are converted motel rooms and have a private bath, A/C and a small refrigerator. The rooms accommodate 2-3 students. Linens are provided. There is free wifi, a shared kitchen, a coin operated laundry and swimming pool on site.

Lease Agreement: *Yes*

Onsite Amenities:

WiFi: Yes

Description:

Wifi

Phone Service: Yes

Description:

Cell phone, hotel phone or internet

Kitchen facilities: Yes

Description:

Community kitchen

Laundry facilities: Yes

Description:

Coin operated laundry

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Generally housing is not co ed unless requested. We do allow and encourage friends to live together.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$125

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$150

Description:

Housing Deposit will be deducted from your first paycheck

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

At the end of the season the housing deposit will be refunded following final room inspection

Details About Deposit Refund:

Final pay check

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: .5 miles

ARRIVAL INFORMATION

Arrival Instructions:

After arriving in Boston Logan Airport you will want to take a Concord Trailways bus to Portland, Maine. If the timing of your flights does not work with the bus schedule you can also take the Downeaster Train to Brunswick. We will work with you to help find the best itinerary based on your flight times.

<https://concordcoachlines.com>

<https://amtrakdowneaster.com>

After you have been in the country long enough we will coordinate trips to the social security office.

The travel time from Portland to Boothbay is about 1 hour and 15 minutes.

It is important we communicate well leading up to your travel date and on your travel date with any updates to coordinate your pick up!

Suggested Arrival Airport:

Boston Logan, BOS, Over 50 miles

Portland International Jetport, PWM, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$100 to \$150

If arriving after regular hours:

Suggested After-Hours Accommodation:

Fireside Inn Portland
81 Riverside Road
Portland , Maine 04103
\$100 to \$150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will coordinate trips to the local Social Security office each week

Nearest SSA Office: Augusta , Maine , Over 50 miles

Other:

Wage Payment Schedule:

Our work week runs from Thursday to Wednesday. You will be paid every two weeks, on a Friday.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Employees need to appear for work clean and well groomed. We maintain a conservative, professional image. Tattoos need be covered. Facial or tongue piercings need to be removed while working. Employees must maintain a professional hair color and style, bright colors such as pink, blue, green, etc. would not be acceptable. Facial hair must be neatly maintained or staff must be clean shaven.

Second Job Availability: Yes, likely

Applicable Company Policies:

Cell phones must be put away during work hours. We expect our associates to be focused on their jobs when they are at work. You may speak with your manager for further details.

Days off with friends are not guaranteed. Based on the schedule of the business and how busy it is the weekly schedule may change and you must be prepared to work accordingly. You are expected to show up for work on time and not miss shifts. If you are going to be late or need to call out of work, you need to speak directly with your manager. Failure to do so will result in a warning.

Overtime is possible, but NOT guaranteed and should not be expected. Overtime, if available, will be granted to employees who are hard working, show up for work on time regularly, are responsible and deserving of this opportunity.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

In Town, Requires Transportation:

Shopping Mall