


JOB DESCRIPTION: XANTERRA PARKS ROCKY MOUNTAIN
LOCATION: ESTES PARK, COLORADO

EMPLOYER INFORMATION	
EMPLOYER	<ul style="list-style-type: none"> XANTERRA PARKS ROCKY MOUNTAIN COLORADO http://www.trailridgegiftstore.com/
JOB TITLE	<ul style="list-style-type: none"> Gift Shop and Snack Bar Attendant
JOB DESCRIPTION 	<ul style="list-style-type: none"> The employee will be placed in a position after they hired and once they have completed the on line application. The employer will then send the student an employment agreement for a specific position that is available This position is responsible for assisting guests, including ringing up their purchases in a timely and courteous manner. Students need to be outgoing and willing to do positions that are of service level. Positions responsible for food preparation, provide service to the guest, explain menu items, taking orders, upselling and securing payment, stock product, keeping displays stocked, neat and clean, cashiering duties, sweeping, mopping, dusting, trash removal. Give accurate information to guests. Students should be ready to use cash register prepare, serve food, fast food operation, dish machine, clean tables. Be physically fit. Work schedule on week-days, week-ends, holidays. The employee will be working at over 11,900 feet (3600 meters) in altitude! Do not sign this offer if you believe to have high altitude problems! No couples for housing purpose Cell phone usage while working is not allowed!
ENGLISH LEVEL	<ul style="list-style-type: none"> Intermediate - Fluent
EMPLOYMENT POSITION INFORMATION	
WORK DATES	<ul style="list-style-type: none"> Earliest Work Start Date: June 1 Latest Work Start Date: June 15 Earliest Work End Date: September 15 Latest Work End Date: September 30
HOURLY RATE PAY	<ul style="list-style-type: none"> \$11.10 per regular hour. Overtime rate is 16.65/HR. OT not guaranteed and available only with supervisor approval
AVERAGE # OF HOURS	<ul style="list-style-type: none"> 32 hours average for the whole program (not guaranteed) per week (After orientation, training & achievement of satisfactory performance). Some students work a lot of hours during the busy weeks, which depends on the student's performance and work ethic
PAYCHECK FREQUENCY	<ul style="list-style-type: none"> Paychecks paid bi-weekly
MEAL DISCOUNT	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yes (meals provided) <input type="checkbox"/> No When the employees are in Estes, there is an onsite employee dining room. When employees are at the store, they are provided a meal there. All is included in the \$12.00 room and board charge per day per student
TRANSPORTATION TO WORK	<ul style="list-style-type: none"> Shuttle service. No cost It is about 23 miles from housing to work and takes about 45 minutes to an hour. Employer helps with shuttle transportation to and from work. There is a local shuttle available from mid-June until mid-September provided within the town of Estes Park and run by the city.
UNIFORM REQUIREMENTS	<ul style="list-style-type: none"> Uniform is provided. No charge if returned. Please bring the following items with you: 1. Nice Black pants (can't be form fitting) 2. Tucked in shirts 3. Comfortable shoes with no open-toes 4. Black or brown belt
GROOMING CODE	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yes. Facial hair for men should be clean-shaven and hair above collar length. Good personal hygiene is a must, including a daily shower and bath and use of deodorant. No visible tattoos or facial piercing during work. The supervisor must approve smoking and cigarette breaks
REASONABLE EXPECTATION	<ul style="list-style-type: none"> Much depends on the economic conditions in the U.S. during your employment here. We can make no guarantee of overtime or the availability of second (part-time) jobs. If you find a part-time job, please make sure that you prioritize your obligation to your primary

	employer. J-1 Participants are not allowed to get a part-time/new job without sponsor's approval and vetting
HOUSING INFORMATION	
HOUSING ADDRESS	<ul style="list-style-type: none"> • 945 Moraine Ave, Estes Park, CO, 80517
COST OF HOUSING	<ul style="list-style-type: none"> • \$12.00 per day per student for housing and meals! • When the employees are in Estes, there is an onsite employee dining room. When employees are at the store, they are provided a meal there. All is included in the \$12.00 room and board charge
HOUSING COLLECTION	<ul style="list-style-type: none"> • Payroll Deduction
HOUSING DEPOSIT	<ul style="list-style-type: none"> • \$100. The housing deposit is deducted from student's first full pay check • The housing deposit is refunded back to the student as part of the final paycheck to the extent they leave their room in satisfactory condition and have returned any Xanterra-issued property. The employer reserves the right to deduct fees from the final paycheck if the room is not cleaned to specifications
HOUSING FEATURES	<ul style="list-style-type: none"> • Dormitory type of housing with 2 to 4 students in 1 room • Non Smoking facility!
HOUSING AMENITIES *Some of the housing amenities may no longer be available upon your arrival.	<ul style="list-style-type: none"> • Bed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Basic Furniture: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Public internet: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Shared Bathroom: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
SOCIAL SECURITY INFORMATION	
SOCIAL SECURITY OFFICE	<ul style="list-style-type: none"> • 4th Floor, 301 S Howes St., Ft. Collins, CO, 80521
HOW AND WHEN TO APPLY FOR SOCIAL SECURITY	<ul style="list-style-type: none"> • The Social Security Administration suggests that you wait 10 days after arrival to apply. Employers provide assistance in applying for Social Security Number. It usually takes 2-6 weeks before the Social Security Cards arrive
SOCIAL SECURITY WEBSITE	<ul style="list-style-type: none"> • www.ssa.gov
AREA INFORMATION	
AVERAGE TEMPERATURE	<ul style="list-style-type: none"> • Summer temperature from the 40s to 80s F (5 - 20s C) www.weather.com
WHAT TO WEAR	<ul style="list-style-type: none"> • Clothing for mild weather: comfortable shoes, shorts, sweaters, rain jacket
INFORMATION WEBSITE	<ul style="list-style-type: none"> • Job sites: www.janus-international.com, http://www.trailridgegiftstore.com/ Visitor sites: http://www.trailridgegiftstore.com/shopping-1904.html
NEAREST CITY	<ul style="list-style-type: none"> • Estes Park, Colorado – 2 miles (from housing location) • Denver, CO – 70 miles
NEAREST AIRPORT	<ul style="list-style-type: none"> • Denver International Airport (DEN) Students need to arrange with agreeable dates for Xanterra company shuttle to pick students at the airport. Must contact Xanterra Rocky Mtn. manager (<i>info on the job offer!</i>) prior to your flight to Denver International Airport. Please see the e-mail and phone number on your Job Offer. Otherwise pay taxi fare for the trip from Denver International Airport to the housing. Fees are based on distance and occupancy. Airport transportation is assisted from 7:00 AM until 7:00 PM. If flight comes in after 6:00PM the student will have to stay at a hotel close to Denver Airport to catch the early shuttle the next day
XANTERRA ROCKY MTN. INFORMATION	<ul style="list-style-type: none"> • Convenient Store (Estes Park, CO): <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Bank (Estes Park): <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Various local attractions: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Café, Bars, Restaurants (Estes Park): <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Library: <input checked="" type="checkbox"/> YES (Estes Park) <input type="checkbox"/> NO

AREA FACTS



From
<http://www.trailridgegiftstore.com>

- Travel along the backbone of the Continental Divide and visit us midway in your journey across Rocky Mountain National Park's Trail Ridge Road, the nation's highest paved roadway -- which leads through some of the country's most scenic wilderness. Wind your way through five distinct ecosystems, with majestic mountain ranges, emerald lakes, ethereal waterfalls, lush valleys and abundant wildlife. Then, take in the beauty of the park from a 12,000-foot vantage point atop Trail Ridge Road
- After hiking along Rocky Mountain National Park's hundreds of miles of trails, spending a day photographing elk, or taking in the glorious fall foliage, tourist stop to pause for a meal at the Café at Trail Ridge or fuel up with a quick snack from the Trail Ridge Coffee Bar or commemorate time in Rocky Mountain National Park with a keepsake from the shop's distinctive selection of gifts, apparel, and regional and Native American crafts

ADDITIONAL INFORMATION



- Your job may not be available if you arrive late. When you obtain your travel itinerary, please email it to Janus International at student@janus-international.com. Please note that you are responsible for verifying your university schedule prior to your travel arrangements. You must obtain approval from Janus International and/or your employer of any changes in your Job Start or Job Ending dates prior to your arrival in the U.S. If your employer is unable to accept that change, they have the right to cancel your Job Agreement. After your arrival in the U.S., any unauthorized employment transfer may result in program cancellation
- **All information is current as of today (October 2018), some changes may apply**

HOUSING IMAGES XANTERRA ROCKY MNT.:



J-1 PARTICIPANTS' PICTURES:



GIFT SHOP & SNACK BAR IMAGES XANTERRA ROCKY MNT:



